

Notice to Parents Regarding Child Identification, Location, Screening, and Evaluation

Hobart Public School is requesting information concerning children with disabilities who might be eligible for educational services from the public school. If you know of a child (age birth-21 years) who is in need of services, contact Shara Garmon at 580-726-5611. This notice is to inform parents of the child identification, location, screening, and evaluation activities to be conducted throughout the year by the local school district in coordination with the Oklahoma State Department of Education. Personally identifiable information shall be collected and maintained in a confidential manner in carrying out the following activities:

Referral

Preschool children ages 3 - 5 and students enrolled in K-12 who are suspected of having disabilities which may require special education and related services may be referred for screening and evaluation to the local school. Hobart Schools coordinates with the SoonerStart Early Intervention Program in referral for identification and evaluation of children who may be eligible for early intervention services from birth through 2 years of age, special education and related services beginning at 3 years of age.

Screening

Screening assists the school district in identifying children who may require referrals for comprehensive evaluations. Screening activities include, but are not limited to vision, hearing, health, and speech language screening programs available to all children on a school wide or classroom basis; district wide testing; and assessment scores already available from the Oklahoma School Testing Program (OSTP). Results of the screenings are made available to parents or legal guardians, teachers and school administrators.

Evaluation

Hobart Public School utilizes a comprehensive, multidisciplinary referral, evaluation and eligibility process for the identification of children with suspected disabilities. Hobart School informs parents and school personnel of the referral and evaluation procedures for children with suspected disabilities. The term "Evaluation" refers to procedures used to determine whether a child has a disability in accordance with Federal laws and regulations, the nature and extent of the special education, and related services that the child needs.

Collection of Personally Identifiable Information

Educational records containing personally identifiable information collected by schools in the identification, location, screening and evaluation of children shall be maintained in accordance with the Family Educational Rights and Privacy Act (FERPA) and the Special Education Handbook (OSDE). School districts develop and implement a local policy regarding the collection, storage, disclosure, and destruction of confidential student records.

These are the rights of the parents and children regarding personally identifiable information in accordance with FERPA:

- To inspect the child's educational records;
- To seek amendment of the child's education records that the parents or eligible children believe to be inaccurate, misleading, or in violation of the child's privacy or other rights;
- To consent to disclosures of personally identifiable information contained in the child's education records, except to the extent that FERPA and 34 CFR § 99.31 authorized disclosure without consent; and
- To file complaints with the Family Policy Compliance Office, United States Department of Education (USDE), a complaint under 34 CFR § 99.63 and 99.64 concerning alleged failures by Hobart Public School to comply with the requirements of FERPA.

**For further information, contact Shara Garmon at Hobart Public School: (580) 726-5611 321 North Jefferson
Hobart, Oklahoma 73651**